

Child Trust Fund Transfer-In Application Form

Guide to completing this form.

1. This form should be used if you wish to transfer an existing Child Trust Fund to HSBC from another provider.
2. The Registered Contact (RC) is the person we will communicate with about the Child Trust Fund until the child named reaches the age of 18.
3. It is the responsibility of the RC to ensure all sections of this form are completed, and all declarations are signed and dated.
4. If you need help completing this form, you can call us on 03456 066 241. Lines are open 8am to 6pm Monday to Friday (excluding public holidays). Calls may be recorded.
5. Once you have completed and signed this application, please send it to: HSBC Customer Service Centre, BX8 6HB.
6. We will contact you once the new CTF account is set up. A 14-day cooling off period is granted. It may then take 30 days for the current provider to transfer your existing account to HSBC.
7. Please note we are unable to transfer a Junior ISA to an HSBC Child Trust Fund.

For customer information – In order to process your application we will require a valid Common Reporting Standards self certification for the child. This can be obtained at crs.hsbc.com/en/rbwm/uk.

1. Personal details of the Registered Contact (RC)

 For more detail on how we will use your personal information, please see our Privacy Notice which can be found at hsbc.co.uk/privacy-notice.

RC's title	Mr ☐	Mrs ☐	Miss ☐	Ms ☐	Dr ☐	Other (please specify)								
RC's gender														
RC's first name														
RC's middle Initials														
RC's surname														
Have you ever had or been known by any other names?	Yes ☐	No ☐	If yes, please state:											
RC's date of birth	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>						D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y							
RC's country of birth														
RC's address														
					RC's postcode									
When did you move in?	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>						D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y							

If you have lived at your current address for less than three years, please give us your previous address

Postcode

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Do you have an alternative address where you'd like us to send letters?

Yes ☐ No ☐ If yes please enter it here:

RC's alternative address

RC's postcode

--

RC's home tel. no.

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RC's daytime/work tel. no.

--

RC's mobile tel. no.

--

RC's email address

--

Nationality/citizenship

--

If you're a national or citizen of any other countries, please list them here

In which country are you resident for tax purposes?

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If you are resident for tax purposes in more than one country, please list them

What is your employment status?

Occupation

--

If employed

full-time ☐ part-time ☐ key time ☐

Employer name – only applicable if you have ticked full time/part time employment.

Employer

--

Employer address – only applicable as above.

Employer address

Employer's postcode

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We may use your details to contact you, as Registered Contact for the Child, for service related reasons regarding the HSBC CTF

Existing HSBC or first direct customers only:

Sort code

4	0			
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 Bank account no.

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2. Personal details of the Child

Child's title (if any)													
Child's first name													
Child's middle Initials													
Child's surname													
Child's date of birth	<table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table>			D	D	M	M	Y	Y	Y	Y		
D	D	M	M	Y	Y	Y	Y						
Child's Unique Reference Number (URN)	<table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>												
Child's address	 												
		Postcode											
When did the child move in?	<table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table>			D	D	M	M	Y	Y	Y	Y		
D	D	M	M	Y	Y	Y	Y						
If the child has lived at the present address for less than three years, please provide the previous address below	 												
		Postcode											
Nationality/citizenship													
If the child holds more than one nationality or citizenship, please list the others here	 												
In which country is the child resident for tax purposes?													
If the child is resident for tax purposes in more than one country, include these opposite	 												

We may use the Child's details to contact them for service related reasons regarding the HSBC CTF, once they are 16 years old. If the Child is, or becomes, permanently resident outside the UK, you may need to complete a Non-Resident Regulatory Details Form, which is available from your local HSBC Bank branch. Alternatively you can call 03456 066 241. Lines are open 8am to 6pm Monday to Friday (excluding public holidays). To help us continually improve our service and in the interests of security, we may monitor and/or record your communications with us. Any calls that may or do lead to a transaction will be recorded. We will keep these records for seven years. You can ask for a copy at any time during those seven years.

3. Current Child Trust Fund provider

Name of company		
Address		
		Postcode
Account number		
Type of Child Trust Fund	Stakeholder ☐	Non-stakeholder ☐

4. Declaration

I apply to transfer a Child Trust Fund in the name of the Child named in Section 2 of this Application from the current provider to HSBC.

As per our T&Cs, we offer a Cooling-off period of 14-days following the receipt of your application. However, if you would like us to proceed as soon as possible and waive your right to a Cooling-off period, please tick this box

☐

I declare that:

- I am 16 years of age or over.
- I have parental responsibility for the Child.
- I will be the Registered Contact for the HSBC CTF.
- I have received and read the HSBC CTF Key Features Document, Key Investor Information Document, Privacy Notice and relevant Costs and Charges Disclosure Document¹.
- I agree to the HSBC CTF Terms and Conditions.
- I understand that, except in accordance with Clause 18 of the HSBC CTF Terms and Conditions, money cannot be withdrawn until the Child reaches 18 years of age.
- The information on this form is true and correct to the best of my knowledge and I will notify HSBC UK Bank plc without delay if any of the circumstances change affecting the information on this Application Form.
- I understand that subscriptions to this HSBC CTF are a gift to the Child named on this Application Form, who is the beneficial owner of the HSBC CTF.
- I understand that, except in accordance with Clause 18 of the HSBC CTF Terms and Conditions, that any excess Subscriptions held in the Overflow Account, in accordance with the Terms and Conditions, cannot be repaid to either myself or the person(s) who made the Subscription(s).
- I/We have received a copy of the FSCS Information Sheet and Exclusions List.

I understand that I must tell all persons who want to subscribe to the HSBC CTF that:

- The money they subscribe will be a gift to the Child and cannot be repaid to them; and
- If the Maximum Subscription Limit has been reached for that Subscription Year, then their money will still be a gift to the Child and this cannot be until the Child reaches 18.

¹ The Key Investor Information Document ("KIID") is provided for your information by HSBC Global Asset Management (UK) Limited. HSBC Global Asset Management (UK) Limited is responsible for the reliability and accuracy of the KIID.

I authorise HSBC UK Bank plc:

- To hold the Child's HM Revenue & Customs contributions, Subscriptions, Child Trust Fund investments, interest, dividends and any other rights or proceeds in respect of those investments and cash, and to make on the Child's behalf any claims to relief from tax in respect of Child Trust Fund investments.
- To hold excess Subscriptions to this HSBC CTF in an Overflow Account in accordance with the HSBC CTF Terms and Conditions.

By signing this application, you understand that we will use your personal information as set out in our Privacy Notice. Please see our Privacy Notice which can be found at [hsbc.co.uk/privacy-notice](https://www.hsbc.co.uk/privacy-notice).

Registered Contact
Signature

Date (DD/MM/YYYY)

D	D	M	M	Y	Y	Y	Y
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5. Transfer Authority

Name of current
provider

Address of current
provider

Postcode

Please transfer the Child Trust Fund in the name of

Child's name

Unique reference
number (URN)

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Date of birth

D	D	M	M	Y	Y	Y	Y
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Current CTF account
number

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Name of Registered
Contact

In accordance with the Child Trust Fund Regulations, I authorise you to disclose any information about this Child Trust Fund to HSBC UK Bank plc.

Please sell all investments and make the transfer in cash.

Registered Contact's
Signature

Date (DD/MM/YYYY)

D	D	M	M	Y	Y	Y	Y
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Accessibility

If you need any of this information in a different format, please let us know. **This includes large print, braille, or audio.** You can speak to us using the live chat on our website, by visiting one of our branches, or by giving us a call.

There are also lots of other options available to help you communicate with us. Some of these are provided by third parties who are responsible for the service. These include a Text Relay Service and a British Sign Language (BSL) Video Relay Service. To find out more please get in touch. You can also visit: [hsbc.co.uk/accessibility](https://www.hsbc.co.uk/accessibility) or: [hsbc.co.uk/contact](https://www.hsbc.co.uk/contact).

hsbc.co.uk

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Customer information: HSBC Customer Service Centre, BX8 6HB

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