

# Additional Cardholder Request Form

Please complete all sections using black ink and **BLOCK CAPITALS**. Where there are option boxes, please tick (✓) the box that applies.

**On completion, please return this form to:** Customer Service Centre, BX8 1HB.

If your request is approved, we will issue an additional card on your account. We may, under some circumstances, decline a request for an additional card.

## Account Holder's Personal Information (to be completed by the account holder)

Please insert the account number of the HSBC Bank Credit Card account you would like the additional cardholder added to:

|               |                             |                               |                             |                               |                                     |
|---------------|-----------------------------|-------------------------------|-----------------------------|-------------------------------|-------------------------------------|
| Title         | Mr <input type="checkbox"/> | Mrs <input type="checkbox"/>  | Ms <input type="checkbox"/> | Miss <input type="checkbox"/> | Other (eg, Dr) <input type="text"/> |
| Surname       | <input type="text"/>        |                               |                             |                               |                                     |
| First name(s) | <input type="text"/>        |                               |                             |                               |                                     |
| Address       | <input type="text"/>        |                               |                             |                               |                                     |
|               | <input type="text"/>        |                               |                             |                               |                                     |
|               | <input type="text"/>        | Postcode <input type="text"/> |                             |                               |                                     |

I authorise you to issue an additional card for use on my account to the person named below, who is aged 18 years or over. I understand that:

- As the account holder, I will be responsible for:
  - All use of the additional card by the additional cardholder.
  - Ensuring the additional cardholder follows any instructions you give about card security and keeping their information up to date.
  - Ensuring that the additional cardholder is aware of and keeps to the HSBC UK Credit Card Terms and Conditions where they apply to use of the additional card.
- If I am applying for a Premier World Elite additional card, there will be a fee for the additional cardholder. This is in addition to the fee for the primary cardholder. Please note these fees are subject to change and up-to-date information can be found in the current Premier World Elite Mastercard Terms and Conditions or on our website at [hsbc.co.uk/credit-cards/products/premier-world-elite](https://www.hsbc.co.uk/credit-cards/products/premier-world-elite).

I acknowledge that the additional cardholder can interact with HSBC UK if required, to:

- Find out their card number or activate their card.
- Order a replacement additional card or check the delivery status.
- Order a PIN reminder or a card reader device for the additional card.
- Query or dispute a transaction made on the additional card.
- Update their name and contact details.

We won't share, and the additional cardholder won't be able to access, financial information about the account (e.g. credit limit and balance) except as listed above. You can ask us to cancel the additional card at any time.

Signature of account holder

Date of signature  
(DD/MM/YYYY)

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

## Additional Cardholder's Personal Information (to be completed by additional cardholder)

|                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Title                                                                                                                           | Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other (eg, Dr) <input type="text"/>                                                                                                                                                                                                                                                                                                                        |
| Surname                                                                                                                         | <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| First name(s)                                                                                                                   | <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Date of birth<br>(DD/MM/YYYY)<br>(must be 18+)                                                                                  | <input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>                                                                                                                                                                                                                       |
| Name to appear<br>on card                                                                                                       | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| Relationship to<br>account holder                                                                                               | <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Address (if different<br>from the account<br>holder)                                                                            | <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                                                                                                                                 | <input type="text"/> Postcode <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Date moved into<br>address<br>(DD/MM/YYYY)                                                                                      | <input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>                                                                                                                                                                                                                       |
| Primary telephone<br>number (mandatory,<br>mobile recommended)                                                                  | <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Alternative telephone<br>number (optional)                                                                                      | <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Do you currently hold any HSBC UK bank or credit card accounts?<br>This will help us to identify you more quickly.              | Yes <input type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Employment details<br>(e.g. in paid employment,<br>student, self employed,<br>unemployed,<br>homemaker, receiving<br>a pension) | <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Job title                                                                                                                       | <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Industry                                                                                                                        | <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Company name<br>and address                                                                                                     | <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                                                                                                                                 | <input type="text"/> Postcode <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Date commenced<br>(DD/MM/YYYY)                                                                                                  | <input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>                                                                                                                                                                                                                       |

## Additional Cardholder Declaration

- I understand that the account holder is requesting that an additional credit card be issued to me on their account.
- I confirm that I am aged 18 years or over and that the information given by me in this form is correct and complete.
- If the request is approved, I understand I will be able to perform a limited set of actions relating to the additional card, as outlined on page 1.
- By signing this request form, I understand that the account holder will have access to transaction details relating to my use of the additional card, and that you can use my information in the ways set out in the “Your Information” section.
- I understand that I am responsible for making sure the information I provide is accurate and up to date and that I must tell you straight away if anything changes.
- I agree to keep to the HSBC UK Credit Card Terms and Conditions where they apply to my use of the additional card, and to any instructions you give about card security.

Signature of additional  
cardholder

Date of signature  
(DD/MM/YYYY)

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

## Your Information

### Data Processing

- The HSBC Group may use and share relevant information about you, your transactions and your relationships with the HSBC Group for identity verification, customer service, market research, insurance, audit and administrative purposes. This may include information provided by you, or someone acting on your behalf. Where appropriate (for example if you have relationships with other HSBC Group Companies in other countries), this information may be shared with HSBC Group Companies outside the UK.
- Where such information is processed on our behalf by members of the HSBC Group and/or third parties outside the UK or European Economic Area, there may be less stringent data privacy laws. When we do this, we'll ensure there is an appropriate level of protection and that the transfer is lawful. We may need to transfer your information in this way to carry out our agreement with the account holder, to fulfil a legal obligation, to protect the public interest and/or for our legitimate interests. In some countries the law might compel us to share certain information, e.g. with tax authorities. Even in these cases, we'll only share your information with people who have the right to see it.
- We may use other HSBC Group companies and/or third parties to provide services on our behalf which may include the processing of information about you.
- Information may also be processed for the purposes of complying with applicable laws, including anti-money laundering and anti-terrorism laws and regulations and fighting crime and terrorism. This may require the disclosure of information to a UK or overseas governmental or regulatory authorities or to any other person we reasonably think necessary for these purposes.

### Confidentiality

Information we hold about you will not be disclosed to anyone (including other members of the HSBC Group), other than where:

- We are legally required to disclose.
- We have a public duty to disclose.
- Our interests require disclosure.
- The disclosure is made with your consent.

### Crime Prevention and Debt Recovery

- To prevent crime, verify your identity, recover debt and to meet our legal obligations, we may exchange information (both within the UK and, where appropriate, overseas) with other members of the HSBC Group and where appropriate, with fraud prevention, law enforcement, debt recovery agencies and other organisations including other lenders.
- If you give us false or inaccurate information and fraud is identified, details will be passed to fraud prevention agencies to prevent fraud and money laundering.

## Miscellaneous

- To ensure that we carry out your instructions accurately, to help us to improve our service and in the interests of security, we may monitor and/or record your communications with us. Any recordings remain our sole property.
- If we receive a request from another financial services institution we will provide information required to verify your identity for money laundering prevention purposes.

More information about your rights and how we will use your personal information is detailed in our Privacy Notice, which can be found on our website [hsbc.co.uk/privacy-notice](https://hsbc.co.uk/privacy-notice).

If you require details of the fraud prevention agencies we use please call 0800 587 7008.

# Accessibility

If you need any of this information in a different format, please let us know. **This includes large print, braille, or audio.** You can speak to us using the live chat on our website, by visiting one of our branches, or by giving us a call.

There are also lots of other options available to help you communicate with us. Some of these are provided by third parties who are responsible for the service. These include a Text Relay Service and a British Sign Language (BSL) Video Relay Service. To find out more please get in touch. You can also visit: [hsbc.co.uk/accessibility](https://hsbc.co.uk/accessibility) or: [hsbc.co.uk/contact](https://hsbc.co.uk/contact).

## hsbc.co.uk

**HSBC UK Bank plc.** Registered in England and Wales with number 09928412. Registered Office: 1 Centenary Square, Birmingham, B1 1HQ, United Kingdom. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Our Financial Services Register number is 765112.

RFB1269 MCP58349 WA ©HSBC Group 2024. All Rights Reserved.